English 015/090/101
Collected Works Folder

**Left Side**
*If folder is reviewed, instructors will place copy of OA essay on top on the left side
*Students place clean copies of essays stapled in order from #1 - #4 here

**Right Side**
*Students place each assignment materials paper clipped together here -- final graded draft on top of each packet with process work behind.
*If portfolio is reviewed, instructors will insert assignments 1-4, stapled together, on top on the right side. If an assignment includes options, the option the student responded to will be circled or highlighted.